

**TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY**  
**Misamis Occidental Provincial Office**  
**INDICATIVE ANNUAL PROCUREMENT PLAN (Non-CSE) for FY 2025**

Code (UACS/PA P)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Total	ABC (Php) MOOE	CO	Remarks (brief description of Program/Project)
				Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract signing					
<b>COMPLETED PROCUREMENT ACTIVITIES</b>												
<b>A. COMMON USE SUPPLIES AND EQUIPMENT (AVAILABLE AT PROCUREMENT SERVICE)</b>												
<b>B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER</b>												
5020301000	B.1 Common Electrical Supplies	PO	52.1b (Shopping)	N/A	N/A	January - December	January - December	GoP	2,000.00	2,000.00		Purchase of Flourescent Lamp
5020301000	B.2 Common Computer Supplies	PO	52.1b (Shopping)	N/A	N/A	January - December	January - December	GoP	65,000.00	65,000.00		Purchase of assorted computer inks/mouse/external hard drive/toner
5020301000	B.3 Common Office Equipment	PO	52.1b (Shopping)	N/A	N/A	January - December	January - December	GoP	18,000.00	18,000.00		Purchase of Printers/UPS
5020301000	B.4 Common Office Supplies	PO	52.1b (Shopping)	N/A	N/A	January - December	January - December	GoP	5,000.00	5,000.00		Purchase of PVC Cover/Binder/ballpens
5020301000	B.5 Other Office Supplies	PO	52.1b (Shopping)	N/A	N/A	January - December	January - December	GoP	3,000.00	3,000.00		Purchae of Mob, Fabric Conditioners, Sacks
<b>C. COMMUNICATION</b>												
5020501000	C.1 Communications											
5020503000	C.1.1 Internet Subscription	PO	Direct Contracting	N/A	N/A	January - December	January - December	GoP	67,253.64	67,253.64		Payment of Communication - Internet
5020502001	C.1.2 Mobile (Plan)	PO	Direct Contracting	N/A	N/A	January - December	January - December	GoP	42,000.00	42,000.00		Payment of Communication-Plan for PD
5020501000	C.1.3 Postage and Courier Services	PO	Direct Contracting	N/A	N/A	January - December	January - December	GoP	8,000.00	8,000.00		Payment of Freight Expenses
<b>D. UTILITIES</b>												
5020402000	D. 1 Power Consumption	PO	Direct Contracting	N/A	N/A	January - December	January - December	GoP	92,400.00	92,400.00		Payment of Power Consumption
5020401000	D. 2 Water Utilities	PO	Direct Contracting	N/A	N/A	December	December	GoP	6,000.00	6,000.00		Payment of Potable Water (refill)
<b>E. PRINTING PUBLICATIONS</b>												
5020302000	E. 1 Printing Services (Accountable Forms)	PO	Negotiation (Recognized Government Printers)	N/A	N/A	January - December	January - December	GoP	20,000.00	20,000.00		Purchase of Accountable Forms
5029901000	E. 2 Printing Services (Brochures, Newsletter, Publication, Tarpulin, etc.)	PO	NP- 53.9 Small Value Procurement	N/A	N/A	January - December	January - December	GoP	8,505.00	8,505.00		Tarpaulin, brochures, publications
<b>F. EVENTS MANAGEMENT</b>												
5020301000	F. 1 Tokens and Other Corporate Give Aways	PO	NP- 53.9 Small Value Procurement	N/A	N/A	January - December	January - December	GoP	10,000.00	10,000.00		During For a/Special Coordination Meeting
5029903000	F. 2 Catering Services	PO	NP- 53.9 Small Value Procurement	N/A	N/A	January - December	January - December	GoP	115,000.00	115,000.00		During Fora/Meetings
5029903000	F. 3. Hotel/Room Accommodation/Venue	PO	NP- 53.9 Small Value Procurement	N/A	N/A	January - December	January - December	GoP	15,000.00	15,000.00		During Fora/Meetings
<b>G. TRANSPORTATION SERVICES</b>												
5029904000	G.1 Transportation Services	PO	Direct Contracting	N/A	N/A	January - December	January - December	GoP	8,000.00	8,000.00		Payment of Barge Fee
<b>H. OTHER MOOE</b>												
5029999099	H. 1 Website Hosting	PO	Direct Contracting	N/A	N/A	January - December	January - December	GoP	5,000.00	5,000.00		Payment of Website Hosting
5020201000	H. 2 Community Based Training Program	PO	NP-53.9 Small Value Procurement	N/A	N/A	January - December	January - December	GoP	50,000.00	50,000.00		Supplies and materials in the conduct of community-based training
5021503000	H. 3 Insurance	PO	NP-53.9 Small Value Procurement	N/A	N/A	January - December	January - December	GoP	8,500.00	8,500.00		Insurance of Motor Vehicle
<b>I. PREVENTIVE MAINTENANCE</b>												

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<b>J. OTHER GENERAL SERVICES</b>												
5021299000	J. 1 Other General Services (Job Orders)	PO	Direct Contracting	N/A	N/A	January - December	January - December	GoP	722,040.00	722,040.00	-	Payment of 5 Job Order Personnel
5021299000	J. 2. Other General Services (Security Services)	PO	Public Bidding	N/A	N/A	January - December	January - December	GoP	249,172.80	249,172.80	-	Payment of Security Services
									<b>1,579,871.44</b>	<b>1,579,871.44</b>	-	

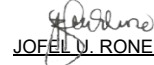
Prepared by:


Certificate Funds Available/  
 Certifies Appropriates Funds Available:

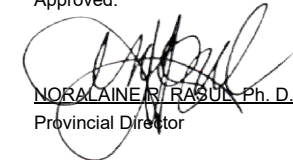
Recommending Approval:

Approved:

  
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 Financial Analyst/ Budget Officer

  
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